



YWAMKONA

ALOHA  
WELCOME TO HAWAI'I  
*"THE BIG ISLAND"*

POLOLU VALLEY  
BIG ISLAND, HAWAI'I



We are excited you are coming to join us and would like to serve you by making this a smooth transition into our community. Our goal is to welcome, love, and release staff to fully know God and make Him known. Once you arrive, please stop into the Staff Services office (Gateway Office Map 42) so we may greet you and complete your check-in. Here's some arrival information to assist you.

## VISAS

If you are a non-U.S resident, you may be required to obtain a visa. Please complete the short request form at <https://ywamkona.org/visarequestform/> so that our visa team may assist you.

## BOOKING FLIGHTS

When traveling to University of the Nations Kona, our closest airport is Kona International Airport (KOA) which is 20 minutes from our campus. Before booking your flight, be sure to check with your school/department leader concerning when you should arrive. Staff training for any school staff is typically 3 to 4 weeks prior to the start of each quarter. Be sure to visit [www.hawaiiicovid19.com](http://www.hawaiiicovid19.com) for information regarding COVID-19 regulations.

- ❖ When you complete a Hawaii Agricultural Declaration Form in-flight you may use 75-5851 Kuakini Hwy, Kailua-Kona, HI 96740 as the address and Phone: (808) 326-7228.

## HEALTH INSURANCE

All staff must have health insurance valid in the state of Hawaii for the full duration of their service at University of the Nations, Kona. Proof of health insurance is required to be shown at check-in with Staff Services. (If you arrive without insurance, you will be required to purchase some before you begin serving with us and living on campus).

## TB TEST

The state of Hawaii requires that all staff provide evidence of TB clearance before serving at the university. If you have not had a TB test done by a U.S. physician within the past year, please do so before arrival to Kona.

Non U.S. residents may get an approved blood test or wait until arrival to Kona to get their TB test done. Internationally administered TB skin tests or X-Rays are not approved by the State of Hawai'i.

## UofN EMAIL ADDRESS & WORKPLACE

Now as staff, you want to get a uofnkona.edu email address so you can also get into Workplace. Fill out this form - <https://uofnkona.edu/google/>. We use Workplace to make corporate announcements and emergency alerts, postings, and for a common messenger platform for all staff/students.

## UPON ARRIVAL

Please email [konastaff@uofnkona.edu](mailto:konastaff@uofnkona.edu) to arrange a time to check in as staff as soon as you can after your arrival. Please bring proof of health insurance, your TB clearance\*, your passport (if a non-U.S. resident) and credit/debit card for payment. As part of our registration process you will be issued a staff ID card which must be activated every quarter (initial and replacement cards are \$10 each). This card will give you gate access to the campus and is needed to get meals at the cafeteria.

## STAFF ACTIVATION FEES

Each staff member is asked to pay a quarterly staff activation fee of \$5. This is due upon arrival and then at the beginning of each new quarter payable at [www.ywamgateway.com](http://www.ywamgateway.com)

## CAMPUS HOUSING

On-campus staff housing is assigned based on availability. We will try our best to accommodate you but there are no guarantees. Please note that Housing Department must receive your housing application one month prior to your arrival. Apply using the appropriate link (<https://ywamkona.org/housing/>) in your acceptance email. Please note, at this time we are unable to facilitate 10-day quarantine in on-campus housing

### Singles

Single accommodation on campus is dorm style (with twin bunk beds). Generally, the rooms house 8-10 people per room with one bathroom, a microwave, refrigerator, and at least one closet. Our rooms do not have air conditioning, but there is generally a nice breeze and ceiling fans that cool the room.

### Couples/Families

There are a variety of couple and family accommodation that are given based on family size, age of children, and availability.

- ❖ All housing includes a bathroom(s), a kitchen area, with sink microwave and fridge, and is given based on family size and availability.

### Housing Costs

See listing below for specifics. There is also a one-time \$100 room and key deposit which you will receive back upon checking out, passing room inspection, and returning your key.

Housing fees are due on the first of the month as follows:

<u>Full Calendar Months</u>	<u>Partial months</u>	<u>Age</u>
\$400/month	\$15/night	(18-older)
\$300/month	\$11/night	(13-17)
\$200/month	\$8/night	(8-12)
\$100/month	\$4/night	(3-7)
\$0/month	\$0/night	(2-younger)

**Note:** Maximum housing cost for a family \$1700/month

### Estimated Upfront costs for a Single

Housing: \$400 + \$100 deposit    \$500  
Mailbox + key: \$30 + \$10        \$40

### Estimated Monthly costs for a Singles

Housing:                                \$400  
Food:                                     \$120\*

Campus ID card: \$10  
Staff Activation Fee: \$5  
Total Upfront Costs: \$555

Total Monthly Costs: \$520  
Lunches Monday – Friday free

\*Calculated at \$2/meal for 15 meals/week

### Laundry

Washers and dryers are available for use in each dormitory building. Washers/Dryer cost from \$1.00-\$1.25 each load and can be paid with the PayRange App or coins. A change machine is available by the Cashier's Office.

### OFF CAMPUS HOUSING

All staff are more than welcome to live off campus. A great place to look for housing is at [Workplace](#), or check [Craigslist](#) for nearby apartments

## HELPFUL INFORMATION

### CLIMATE

Located in the tropics, Hawaii is generally a humid island. Evening temperatures year-round range from 65-82 F (18-27 C). Daytime temperatures are higher. December thru March, it gets cold early morning and late at night. You may need long-sleeves such as sweat shirts and a blanket, especially during these months.

### COMPUTER

We encourage you to bring a laptop or other wireless device. The responsibility for the security of personal items is yours, so please be prepared to be prudent with all personal items of value.

### VOLTAGE

All outlets in the U.S run at 110V and are 2 or 3 pronged. Any international plugs will need an adapter to use for power.

### MISSIONS ACCOUNT

If you are being called to serve for **AT LEAST** 2 years at the UofN Kona campus, you may qualify for a missions account. (Only Green Card Holders, U.S. Citizens, & R-1 Visa holders are eligible). For further information, please send an email to [missionaccounts@uofnkona.edu](mailto:missionaccounts@uofnkona.edu).

### MEALS

All meals are served at the [Aloha Cafeteria](#) (Map 8). Staff lunches are complementary from Monday-Friday. All other meals cost \$2/plate. Children of staff 7 years and younger eat free. Older children pay adult rates. Payment for staff and family meals is made by loading money on your staff ID card via [ywamgateway.com](http://ywamgateway.com). You can load money only after completing the check-in process at Gateway.

### PARKING PASS

If you have a vehicle, we ask that you have a campus-parking permit. You can request it via [ywamgateway.com](http://ywamgateway.com).

**ALOHA CAFETERIA MEAL SCHEDULE – We do hope to have sit down meal service again soon but for now we have only meals for pick up. Check with your department leader.**

Meal	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
<b>Breakfast</b>	7:30 a.m.- 8:30 a.m.	6:30 a.m.- 7:15 a.m.	6:30 a.m.- 7:15 a.m.	6:30 a.m.- 7:15 a.m.	6:30 a.m.- 7:15 a.m.	6:30 a.m.- 7:15 a.m.	Brunch: 9:00 a.m.- 11:00 a.m.
<b>Lunch</b>	Pick up lunch at breakfast	11:30 a.m.- 1:00 p.m.	11:30 a.m.- 1:00 p.m.	11:30 a.m.- 1:00 p.m.	11:30 a.m.- 1:00 p.m.	11:30 a.m.- 1:00 p.m.	N/A
<b>Dinner</b>	4:30 p.m.- 6:00 p.m.	4:30 p.m.- 6:00 p.m.	4:30 p.m.- 6:00 p.m.	4:30 p.m.- 6:00 p.m.	4:00 p.m.- 5:30 p.m.	4:30 p.m.- 6:00 p.m.	4:30 p.m.- 6:00 p.m.

## CAMPUS AMENITIES

Here on our campus, we have many things to offer our staff. The following list includes some of the amenities available to you:

**Ola Pono Health Clinic:** Nurses and doctors are available for staff and staff families three times a week. For more information, visit our campus clinic located besides the gate. (Map 43)

**Banyan Tree Café:** This campus café offers a variety of drinks, food, and entertainment in a relaxing, indoor and outdoor environment. (Map 35)

**Prayer Room:** A place to worship and intercede at any time of the day or night! Our prayer room is open 24/7. (Map 38). This may be subject to change with COVID-19 restrictions.

**GodSend Boutique:** Free Stuff! This is a place where you can drop off your gently used, unwanted clothes, shoes, household items, etc and stop by to pick up anything you need! (Map 14 roadside)

**Counseling Services:** Counseling is provided for campus staff and students. (Please visit our counseling center for information or to make an appointment.) (Map 43)

**Mailroom:** If you would like to receive mail you will need a campus mailbox. The cost is \$30 each quarter with a one-time \$10 key deposit. Those living on campus are asked to have a campus mailbox. Two singles or one family can share one mailbox. You can obtain a mailbox 2 weeks prior to arrival by emailing [mailroom@uofnkona.edu](mailto:mailroom@uofnkona.edu). (Map 25)

**Swimming Pool:** We have a family-friendly campus pool, accessible with campus room keys. (Map 30)  
\*Please note: the fountain, at the Plaza of the Nations, is not for swimming it is purely for scenery. Access to the pool may be subject to change due to COVID-19 restrictions.

## CHILDREN'S EDUCATION ON-CAMPUS

### **UofN Preschool**

The University of the Nations offers early childhood education through the UofN Preschool. The preschool is committed to serving the young children of the Kona community and to keep our focus in supporting the development of young children and their families. To enroll or for more information, [click here](#). (Map 32)

### **The Learning Center**

The Learning Center is a grade school for grades K-8. To enroll or for more information [click here](#).

### **Keiki Corner**

Keiki corner is a parent-led discipleship program for campus children aged 2-3 year olds, three mornings a week. Contact Richelle Sinclair, [richellesinclair@gmail.com](mailto:richellesinclair@gmail.com)

### **Children's Education & Training Resources**

We have comprehensive collection of children's education and teacher training resources available. Contact Liz Norris at [liznorris@uofnkona](mailto:liznorris@uofnkona).

- ❖ We ask that if your children enjoy skateboarding, scooters etc. they only do so in the Ohana Court (Map 18). The rest of the campus is a skate free zone.

## COMMUNITY GUIDELINES

### **WHOLE-HEARTED PARTICIPATION**

Please come to all campus events with an attitude of faith, fully expecting that God will show up! Your personal attendance, punctuality and full attention at all campus events are highly valued (Colossians 3:23). (I.e. Monday worship, Tuesday staff meetings / circle meetings, Thursday gatherings.)

### **DRESS GUIDELINES**

Hawaii is known for its casual atmosphere and warm climate. God calls us to a lifestyle of purity within our hearts and in the way we 'outwardly' live our lives. Let's together go the extra mile to make sure we present ourselves with modesty and in a loving way regardless of our cultural grids. This means the more conservative road to keep from offending not only those from other cultures and backgrounds but also representing ourselves, YWAM Kona and the Lord in an honoring way.

- ❖ We realize this means different things to different cultures so we ask that you please wear footwear, avoid short shorts (finger-tip length or longer), spaghetti strap/low cut tops, crop-tops, and clothing displaying undergarments.

### **RELATIONSHIPS & MORAL PURITY**

We believe in marriage and want to be a community that supports the development of healthy relationships. What better place for two people who love God and are called to missions to "find" each other?! However, the development of any relationship—whether romance or friendship—should not divert an individual from growth or separate people from the community.

- ❖ All relationships should be built on openness, inclusion, integrity and purity. For the sake of respecting each other's private space, cultural sensitivity, and so that our "good is not evil

spoken of,” we ask that single men do not enter single women’s rooms and vice versa. Jesus called us to refuse to allow any form of immorality in our midst (Revelation 2:18-29). Immorality is any sexual activity that is outside the heterosexual marriage covenant, whether physical, verbal or technological (Internet), etc. (Romans 1:18-27).

### **ADDICTIVE BEHAVIORS: DRUGS, SMOKING, PORNOGRAPHY, EATING DISORDERS, CUTTING, ALCOHOL, ETC.**

All YWAM Kona staff should be addiction-free and refrain from engaging in any behavior that is illegal, harmful to their bodies, or damaging to the discipleship process of others. If you find yourself struggling in any of these areas, please confide in your department/ministry leader or another godly leader on campus so that he/she can help create a process of support and accountability for you.

### **ALCOHOL**

In the Bible, there are some standards for conduct that are “absolute.” Refraining from being drunk is one of those absolutes. However, the drinking of alcohol in moderation is not so clear-cut. Romans 14 addresses areas of “cultural sins” that are relative to the values we received through our families, cultures, denominations, etc. We want to appeal to you to take the most conservative view regarding alcohol, in order not to stumble or to cause others to stumble. Whatever your personal convictions—and we do not judge those—we request that there be no drinking of alcohol in any YWAM facility or at any YWAM school, department or ministry event, whether on or off campus.

- ❖ Please do not encourage anyone from a non-drinking background to take even one drink.
- ❖ DTS students are asked not to drink alcohol at all during their training – please be mindful of this.

## **YWAM “OUR CALLING”**

Youth With A Mission affirms the Bible as the authoritative word of God and, with the Holy Spirit’s inspiration, the absolute reference point for every aspect of life and ministry. Based upon God’s word, who He is, and His initiative of salvation through the atoning work of Jesus (His death, burial, and resurrection), the following responses are strongly emphasized in YWAM:

**Worship:** We are called to praise and worship God alone

**Holiness:** We are called to lead holy and righteous lives that exemplify the nature and character of God

**Witness:** We are called to share the Gospel of Jesus Christ with those who do not know Him

**Prayer:** We are called to engage in intercessory prayer for the people and causes on God’s heart, including standing against evil in every form.

**Fellowship:** We are called to commit to the Church in both its local nurturing expression and its mobile multiplying expression.

# YWAM FOUNDATIONAL VALUES

## **1. KNOW GOD**

YWAM is committed to know God, His nature, His character and His ways. We seek to reflect who He is in every aspect of our lives and ministry. The automatic overflow of knowing and enjoying fellowship with God is a desire to share Him with others.

## **2. MAKE GOD KNOWN**

YWAM is called to make God known throughout the whole world, and into every arena of society through evangelism, training and mercy ministries. We believe that salvation of souls should result in transformation of societies thus obeying Jesus' command to make disciples of all nations.

## **3. HEAR GOD'S VOICE**

YWAM is committed to creating with God through listening to Him, praying His prayers and obeying His commands in matters great and small. We are dependent upon hearing His voice as individuals, together in team contexts and in larger corporate gatherings, as an integral part of our process for decision making.

## **4. PRACTICE WORSHIP AND INTERCESSORY PRAYER**

YWAM is dedicated to worship Jesus and engage in intercessory prayer as integral aspects of daily life. We also recognize the intent of Satan to destroy the work of God and we call upon God's power and the Holy Spirit to overcome his strategies in the lives of individuals and in the affairs of nations.

## **5. BE VISIONARY**

YWAM is called to be visionary, continually receiving, nurturing and releasing fresh vision from God. We support the pioneering of new ministries and methods, always willing to be radical in order to be relevant to every generation, people group, and sphere of society. We believe that the apostolic call of YWAM requires the integration of spiritual eldership, freedom in the Spirit and relationship, centered on the Word of God.

## **6. CHAMPION YOUNG PEOPLE**

YWAM is called to champion youth. We believe God has gifted and called young people to spearhead vision and ministry. We are committed to value, trust, train, support, make space and release them. They are not only the Church of the future; they are the Church of today. We commit to follow where they lead, in the will of God.

## **7. BE BROAD-STRUCTURED AND DECENTRALIZED**

YWAM is broad-structured and diverse, yet integrated. We are a global family of ministries held together by shared purpose, vision, values and relationship. We believe that structures should serve the people and the purposes of God. Every ministry at every level has the privilege and responsibility of accountability to a circle of elders, with overall international accountability to the YWAM Global Leadership Team.

## **8. BE INTERNATIONAL AND INTERDENOMINATIONAL**

YWAM is international and interdenominational in its global scope as well as its local constituency. We believe that ethnic, linguistic and denominational diversity, along with redeemed aspects of culture, are positive factors that contribute to the health and growth of the Mission.



### **9. HAVE A BIBLICAL WORLDVIEW**

YWAM is called to a Biblical worldview. We believe that the Bible makes a clear division between good and evil; right and wrong. The practical dimensions of life are no less spiritual than the ministry expressions. Everything done in obedience to God is spiritual. We seek to honor God with all that we do, equipping and mobilizing men and women of God to take roles of service and influence in every arena of society.

### **10. FUNCTION IN TEAMS**

YWAM is called to function in teams in all aspects of ministry and leadership. We believe that a combination of complementary gifts, callings, perspectives, ministries and generations working together in unity at all levels of our Mission provides wisdom and safety. Seeking God's will and making decisions in a team context allows accountability and contributes to greater relationship, motivation, responsibility and ownership of the vision.

### **11. EXHIBIT SERVANT LEADERSHIP**

YWAM is called to servant leadership as a lifestyle, rather than a leadership hierarchy. A servant leader is one who honors the gifts and callings of those under his/her care and guards their rights and privileges. Just as Jesus served His disciples, we stress the importance of those with leadership responsibilities serving those whom they lead.

### **12. DO FIRST, THEN TEACH**

YWAM is committed to doing first, then teaching. We believe that firsthand experience gives authority to our words. Godly character and a call from God are more important than an individual's gifts, abilities and expertise.

### **13. BE RELATIONSHIP-ORIENTED**

YWAM is dedicated to being relationship-oriented in our living and working together. We desire to be united through lives of holiness, mutual support, transparency, humility, and open communication, rather than a dependence on structures or rules.

### **14. VALUE THE INDIVIDUAL**

YWAM is called to value each individual. We believe in equal opportunity and justice for all. Created in the image of God, people of all nationalities, ages and functions have distinctive contributions and callings. We are committed to honoring God-given leadership and ministry gifts in both men and women.

### **15. VALUE FAMILIES**

YWAM affirms the importance of families serving God together in missions, not just the father and/or mother. We encourage the development of strong and healthy family units, with each member sharing the call to missions and contributing their gifts in unique and complementary ways.

### **16. PRACTICE DEPENDENCE ON GOD**

YWAM is called to practice a life of dependence upon God for financial provision. For individuals and YWAM corporately this comes primarily through His people. As God has been generous toward us, so we desire to be generous. Yawners give themselves, their time and talents to God through the mission with no expectation of remuneration.

### **17. PRACTICE HOSPITALITY**

YWAM affirms the ministry of hospitality as an expression of God's character and the value of people. We believe it is important to open our hearts, homes, campuses and bases to serve and honor one another, our guests and the poor and needy, not as acts of social protocol, but as expressions of generosity.

### **18. COMMUNICATE WITH INTEGRITY**

YWAM affirms that everything exists because God communicates. Therefore, YWAM is committed to truthful, accurate, timely and relevant communication. We believe good communication is essential for strong relationships, healthy families and communities, and effective ministry.

## **GATEWAY OFFICE HOURS**

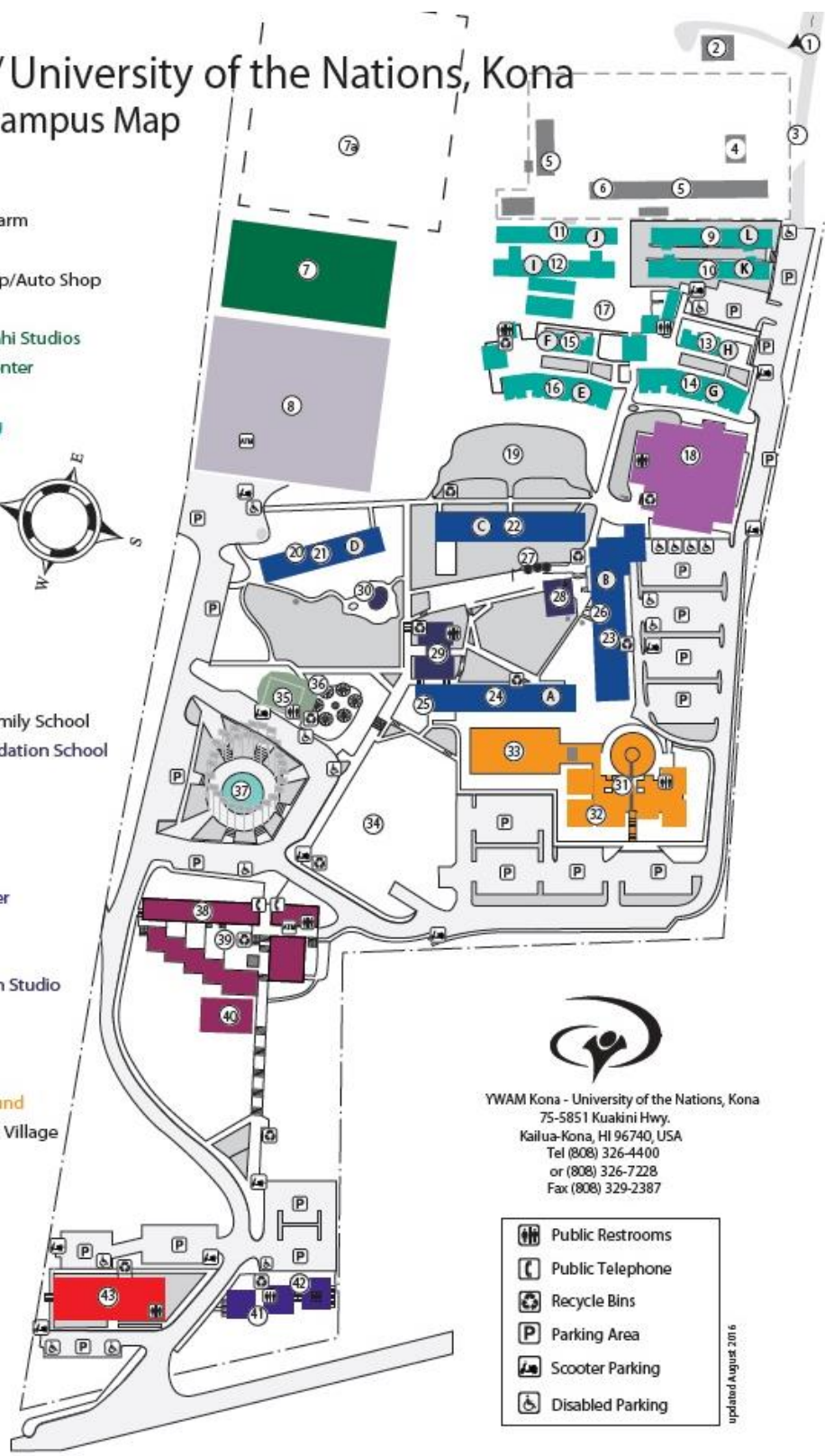
Monday – Friday 9:00a.m – 11:30a.m\*

Phone: 1-808-326-4493      Email: [konastaff@uofnkona.edu](mailto:konastaff@uofnkona.edu)

\*Subject to change

# YWAM Kona/University of the Nations, Kona Wai'aha Kona Campus Map

- ① Hualalai Village
- ② Music Studio
- ③ Food Machine/Natural Farm
- ④ Campus Gym
- ⑤ Maintenance/Wood Shop/Auto Shop
- ⑥ Dance Studio
- ⑦ Soccer Field/Future Lokahi Studios
- ⑧ Cafeteria/Transmedia Center
- ⑨ Tokelau "L" Building
- ⑩ Cook Islands "K" Building
- ⑪ Tuvalu "J" Building
- ⑫ Niue "I" Building
- ⑬ Pitcairn "H" Building
- ⑭ RapaNui "G" Building
- ⑮ Tonga "F" Building
- ⑯ Aoteraroa "E" Building
- ⑰ Learning Center
- ⑱ Ohana Court
- ⑲ Ark Park
- ⑳ Wai'aha International Family School
- ㉑ Kauai "D" Building/Foundation School
- ㉒ Oahu "C" Building
- ㉓ Maui "B" Building
- ㉔ Hawaii "A" Building
- ㉕ Mailroom
- ㉖ Financial Services/Cashier
- ㉗ Old Dining Area
- ㉘ Lanai Tent
- ㉙ Ni'ihau Library/Innovision Studio
- ㉚ Kahoolawe Pool
- ㉛ Keiki Education Center
- ㉜ UofN Preschool
- ㉝ UofN Preschool Playground
- ㉞ Appropriate Technology Village
- ㉟ Banyan Tree Cafe
- ㊱ Banyan Treehouse
- ㊲ Plaza of Nations
- ㊳ i Mua GO Center
- ㊴ Go Center Courtyard
- ㊵ Go Center Patio
- ㊶ Malama IMPACT Center
- ㊷ Gateway/CROWN
- ㊸ Ola Pono Health Center



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- Public Restrooms
- Public Telephone
- Recycle Bins
- Parking Area
- Scooter Parking
- Disabled Parking

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